

RVTD MEDIA/TECH CHA JOB DESCRIPTION

Start each day with prayer so that you may serve in love, joy, peace and unity of the Holy Spirit.

DURING TEAM MEETINGS:

During team meetings, you will meet with Praise and Worship Chas. Any music that a rollista may need before or after a talk needs to be coordinated with you and Praise and Worship. Ideally, the words to songs would be projected at team meetings using either Power Point or Media Shout. Coordinate this with Praise and Worship.

**Some team meeting facilities will not have capabilities for Power Point, etc. available.*

WEEKEND SETUP :

Help with the sound equipment set-up, and be sure that you have a projector, computer and printer secured for the weekend. You will need all the cables, power sources, a disc with the songs in Power Point and/or Media Shout, printer paper, extra ink for the printer, and a digital camera (loaded with a media card) with a tripod for the picture. Also be sure to have your files backed up on a thumb drive.

DURING THE WEEKEND:

You will be responsible for playing all the music in the rollo room (iPod/Devices directly plugged into the computer).

Friday morning, have the camera and tripod ready for the weekend picture. You are responsible to choose (with the help of the Head Cha and/or Assistant Head Cha) the best picture. Make sure you share with the Community Communication person at the end of the weekend.